

CALCULATIONS FOR FIRST ANSWER TO WRIT OF GARNISHMENT, CONTINUING LIEN

Plaintiff: _____
 Defendant: _____
 Garnishee: _____
 Total Amount of Garnishment: \$ _____
 Date Served: _____ Effective Period: _____
 (effective date of writ) (skip date served; then count 60 days)

	1 st Answer	Subject to 2 nd Answer			
PAYROLL PERIOD (dates) (not paydays)					
GROSS PAY FOR PERIOD:	\$	\$	\$	\$	\$
DEDUCTIONS:	\$	\$	\$	\$	\$
Withholding	\$	\$	\$	\$	\$
OASI	\$	\$	\$	\$	\$
Medicare	\$	\$	\$	\$	\$
Retirement	\$	\$	\$	\$	\$
Medical Aid	\$	\$	\$	\$	\$
Union Dues**	\$	\$	\$	\$	\$
MEP/VEBA ***	\$	\$	\$	\$	\$
TOTAL DEDUCTIONS:	\$	\$	\$	\$	\$
DISPOSABLE EARNINGS:	\$	\$	\$	\$	\$
EXEMPT EARNINGS:					
\$669.50 per month or \$334.75 semi-monthly or \$154.50 per week (Fed. Min. \$5.15/hr.) OR	\$	\$	\$	\$	\$
75% of Disposable Earnings	\$	\$	\$	\$	\$
LARGER OF ABOVE:	\$	\$	\$	\$	\$

NOTE: If garnishment is for child support, the only exemption is either 50% or 40% of disposable earnings. Refer to Subsection 25.60.20.b of this manual for information on this percentage determination.

\$ \$ \$ \$ \$

Subject to 2nd Answer

AMOUNT SUBJECT TO GARNISHMENT (disposable earnings less exempt earnings)	\$	*	\$	\$	\$	\$
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*Total amount withheld on first answer.

****Union dues are NOT garnishable if mandatory by law.**

***Medical Expense Plan - Sick leave buyout NOT garnishable if being paid to a Voluntary Employees' Beneficiary Association (VEBA) plan. Amount is garnishable if being paid to the employee.